

**MISSOURI ASSOCIATION FOR HEALTH, PHYSICAL EDUCATION,  
RECREATION, AND DANCE  
(MOAHPERD)**

Missouri Association for Health, Physical Education, Recreation, and Dance  
Exhibit Space Application/Contract

Friday, November 11, Saturday, November 12, 2011 at The Lodge of Four Seasons, Lake Ozark, MO  
We undersigned, hereinafter referred to as exhibitor, hereby submit our application to participate in the  
2011 MOAHPERD Fall Convention. All equipment and materials are the responsibility of the exhibitor.

A. Company or Institution Name: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

**Please Print  
Information**

Contact Person: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_ E-Mail \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Title: \_\_\_\_\_

B. **Booth Identification Sign/Convention Program Information:** Unless specified below, we will use the Company or Institution name above for both the exhibit sign and the convention program. Please limit the information to 40 characters.

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C. **Payment Policy:** Full payment must accompany this contract application before your space location will be confirmed. (Federal/State agencies may defer payment if a purchase order is submitted with this application. **Checks should be made payable to MOAHPERD.**

D. **Exhibit Options:** Please select an "X" for all that apply from the following:

\_\_\_\_\_ 1. Attending Exhibitor for all sales and profits – 8 ft draped table - **\$200.00**  
\_\_\_\_\_ (Additional Space \$50.00) Should you need more than one additional space, Please specify the number here \_\_\_\_\_

**2. Non-attending Exhibitor Options:**

\_\_\_\_\_ a. Door prize donation valued at \$25.00 - \$50.00.

\_\_\_\_\_ b. 10000 Flyers for attendee packets (we will stuff) - \$50.00

\_\_\_\_\_ c. Table top displays only – (Half table) - \$25.00 \_\_\_\_\_

**3. Institutional Membership** (colleges, universities, and school districts) – no cost for

8-ft draped table and electricity. (This is included in the \$200.00 annual membership fee).

E. **Exhibit Needs:** Please select with an "X" all that apply from the following:

\_\_\_\_\_ 1. Base electricity - \$20.00 per outlet. Number of outlets needed: \_\_\_\_\_

\_\_\_\_\_ 2. Special electricity need (may be a charge) \_\_\_\_\_

\$ \_\_\_\_\_ **Total of "D" and "E" Amounts above.**

**Exhibit Times: Friday, November 11, 2011, 11:30 a.m. – 5:00 p.m.**

**Saturday, November 12, 2011, 8:00 a.m. – 2:00 p.m.**

**Set Up Times: Thursday, November 10, 2011 7:00 p.m. – 9:00 p.m.**

**Friday, November 11, 2011, 7:30 a.m. – 11:30 a.m.**

F. **Allocation of Exhibit Space** – The Exhibits’ Chair will assign space considering the criteria as prioritized below:

1. Exhibit contract with full payment received by October 30, 2011
2. Exhibitors paying for extra for additional space.
3. Number of consecutive years exhibiting at MOAHPERD
4. Electricity requested.
5. Actual date contract and full payment was received.

G. **Acceptance:** This application becomes a contract when accepted by the MOAHPERD Convention Management. Upon receipt of your signed contract MOAHPERD will issue a letter of confirmation. Along with the letter will be a copy of the contract verifying that exhibit space has been reserved.

This letter will also contain information about exhibit times and information about how to ship materials to the conference site, and directions to the site.

MOAHPERD Representative: \_\_\_\_\_

James Herauf, Executive Director

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Website: [www.moahperd.org](http://www.moahperd.org)

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